



Contact: (08) 9222 2000

Attention: Local Government Chief Executive Officer

Via email

Dear Sir/Madam

### **2023/24 FOOD ACT 2008 AND PUBLIC HEALTH ACT 2016 LOCAL GOVERNMENT REPORTING REQUIREMENTS**

Please be advised that the Department of Health (DoH) is now collecting information from local government enforcement agencies on the performance of functions under the *Food Act 2008*, as required by Section 121, and the *Public Health Act 2016* (Health Act), as required by Section 22, for the period 1 July 2023 to 30 June 2024.

To meet your reporting requirements please complete the reporting form online at <https://consultation.health.wa.gov.au/environmental-health-directorate/2023-24-food-act-public-health-act-reporting> by 31 August 2024.

The reporting questions are attached for your reference; however, the report must be submitted online. Authorised officers completing the online report will have to obtain authorisation from the local government's Chief Executive Officer.

Further information about the *Food Act 2008* and *Public Health Act 2016* reporting requirements, including a guideline to the questions, can be found on the DoH website at [https://ww2.health.wa.gov.au/Articles/A\\_E/Annual-performance-reporting-for-local-government-enforcement-agencies](https://ww2.health.wa.gov.au/Articles/A_E/Annual-performance-reporting-for-local-government-enforcement-agencies)

#### **Optional reporting - *Public Health Act 2016***

In addition to the mandatory reporting, the DoH is seeking to formalise and refine the collection of operational data as per section 22 of the Health Act as stage 5 of the implementation begins.

Additional reporting questions are being asked to provide the DoH with data from across the state. This data will be compiled in a series of reports to local government to assist with regional comparison of risks and inform public health planning under the *Public Health Act 2016*. Previous summary reports from 2019/2020 and 2022/2023 for each of the 10 health regions can be found under the Health Act Reports tab at [https://www.health.wa.gov.au/Articles/A\\_E/Annual-performance-reporting-for-local-government-enforcement-agencies](https://www.health.wa.gov.au/Articles/A_E/Annual-performance-reporting-for-local-government-enforcement-agencies).

The EH indicators reporting for public health planning survey can be completed online at:

<https://datalibrary-rc.health.wa.gov.au/surveys/?s=J9HCAMPY3WD793D4>

It is preferred that the additional reporting is completed online, however if you would prefer to submit a hard copy please contact the System Performance team on (08) 9222 2000 or email [EHD.CustomerService@health.wa.gov.au](mailto:EHD.CustomerService@health.wa.gov.au). It is requested that you submit your optional report by the 31 August 2024.

Thank you for your assistance with this matter. Should you have any queries concerning the reporting requirements please contact the Food team or System Performance team at the Environmental Health Directorate on (08) 9222 2000.

Yours sincerely



Matthew Lester  
**A/EXECUTIVE DIRECTOR**  
**ENVIRONMENTAL HEALTH DIRECTORATE**

25 June 2024

*Att: 2023/24 Food Act 2008 and Public Health Act regulatory reporting questions*