



Food Act 2008 and Public Health Act 2016 Reporting Form

Information from Local Government (LG) on the performance of functions under the *Food Act 2008* (Food Act) and the *Public Health Act 2016* (PH Act) for the period 1 July 2023 to 30 June 2024

Please note the following:

- This form is provided to assist you in collating your responses, please do not submit this form to the Department of Health.
- Your report must be submitted to the Department of Health online at <https://consultation.health.wa.gov.au/environmental-health-directorate/2023-24-food-act-publish-health-act-reporting> by **31 August 2024**.
- When collating this information please refer to the Guideline on Food Act 2008 and Public Health Act 2016 Enforcement Agency Reporting on the [Department of Health website](#)

1.	What is your LG name?	
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Part A The information gathered in this section relates to your functions under the PH Act

Public Health Act authorised officers			
2.	How many full-time equivalent (FTE) PH Act authorised officers worked in your LG?		
3.	How many FTE persons that assisted authorised officers with their duties in your LG worked in your LG?		
4.	Did your LG experience difficulties recruiting appropriately qualified persons to be designated as authorised officers under the PH Act during the reporting period?	Yes No	
	If yes, please specify		
5.	Did any authorised officers return their certificate of authority (i.e cease to be authorised officers) during the reporting period?	Yes No	
	If yes, how many?		

Part B The information gathered in this section relates to your core functions under the Food Act

Food Act authorised officers						
6.	What is the number of FTE Food Act authorised officers? (as at 30 June 2024)					
7.	What is the number of FTE authorised officers - persons to assist with the discharge of duties of an authorised officer? (as at 30 June 2024) (refer to guideline on the Appointment of Authorised Officers – Appointment of persons to assist with the discharge of duties of an authorised officer for further information)					
8.	If you had Food Act authorised officers who are not Environmental Health officers, what were their primary qualifications?					
	All EHO's	Non-EHO Qualifications				
	If non-EHO qualification, specify type and number of each					
	<input type="text"/>					
Food businesses						
9.	What is the total number of food businesses in the enforcement agency's jurisdiction? (as at 30 June 2024)					
10.	How many food businesses were assessed at the frequency that was determined by the enforcement agency?					
11.	How many routine food safety assessments were conducted?					
12.	What is the number of food businesses by risk rating? (as at 30 June 2024)					
	High		Medium		Low	
	Very low/exempt					
	Not determined/other risk categories are used					
Food Act compliance and enforcement activities						
13.	Number of prosecutions instigated					
14.	Number of successful prosecutions					
15.	Number of improvement notices served					
16.	Number of infringement notices served					
17.	Number of prohibition orders served					
18.	Number of seizures performed					

Part C The information gathered in this section relates to a focus area for the reporting period

Regulatory food safety auditing	
19.	What is the total number of food businesses captured under Standard 3.3.1? (as at 30 June 2024)
20.	Does your LG conduct routine inspections of these premises in addition to reviewing regulatory food safety auditor reports? Yes No

21.	How many of these food businesses have a food safety program that is verified?	
22.	How many of these food businesses are undergoing regulatory food safety auditing?	
23.	How many businesses were not audited at their required frequency?	
24.	How many regulatory food safety audits led to compliance and enforcement action during the reporting year?	

		Seafood primary producer/ processor (other than bivalve molluscs) (Standard 4.2.1)	Poultry producer (Standard 4.2.2)	Poultry processor (Standard 4.2.2)	Meat producer/ processor (Australian Standards related to meat and Standard 4.2.3)	Dairy primary producer/ processor (Standard 4.2.4)	Egg producer/ processor (Standard 4.2.5)	Seed sprout producer/ processor (Standard 4.2.6)
25.	What is the total number of food businesses captured by the Standard/s? (as at 30 June 2024)					(Department of Health only)		
26.	How many of these food businesses are registered?					(Department of Health only)		
27.	How many of these food businesses have a food safety program/ management system/ statement/ approved arrangement that has been verified or approved or recognised?	(bivalve molluscs - Department of Health only, not applicable to Division 2 general seafood safety requirements)				(Department of Health only)		
28.	How many of these food businesses were assessed or audited in relation to the Standard/s during the reporting year?					(Department of Health only)		

Part D The information gathered in this section relates to new questions for this reporting period.

Note, if you have not collected the information requested in Q29 to Q33, these will be repeated in the next reporting year.

New Questions	
29.	How many food businesses considered allergen management as part of their food operations? <div style="display: flex; justify-content: space-around; width: 100%;"> only a few around a quarter around half nearly all </div>
30.	What is the number of Food businesses captured by standard 3.2.2A?
31.	How many of these have appointed a Food Safety Supervisor?
32.	Number of re-inspections
33.	Number of food complaints investigated

34.	Is there any other feedback or suggestions that you would like to provide?

Signed declaration by enforcement agency

Enforcement Agency:			
Authorised by enforcement agency Chief Executive Officer:			
Signature:		Date:	

**This report must be submitted online at <https://consultation.health.wa.gov.au/environmental-health-directorate/2023-24-food-act-public-health-act-reporting>
by 31 August 2024**

For enquiries regarding the online form please contact the Food Team, Environmental Health Directorate on (08) 9222 2000 or email foodsafety@health.wa.gov.au

**This document can be made available in alternative formats
on request for a person with a disability.**

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