

# ***Food Act 2008* and *Public Health Act 2016* Reporting**

#### Information from Local Government Authorities (LGA) on the performance of functions under the *Food Act 2008* (Food Act) and the *Public Health Act 2016* (PH Act)

|  |  |
| --- | --- |
| Local Government Authority: |  |

**This form is provided to assist you in collating information. The report must be submitted to the Department of Health online at https://consultation.health.wa.gov.au/environmental-health-directorate/82eac812**

#### Part A

The information gathered in this section relates to your functions under the PH Act

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Public Health Act authorised officers | | | | | | | | | | | | | | | | | |
|  | What is the number of FTE1 PH Act authorised officers working in your LGA? | | | | | | | | | | | | | | |  | |
|  | What is the number of FTE1 persons that assist authorised officers with their duties under the PH act in your LGA? | | | | | | | | | | | | | | |  | |
|  | Has your LGA experienced difficulties recruiting appropriately qualified persons to be designated as authorised officers under the PH Act during the reporting period? | | | | | | | | | | | | Yes  No | | |  | |
|  | Has your LGA had any authorised officers return their certificate of authority (i.e. cease to be authorised officers) during the reporting period? | | | | | | | | | | | | Yes  No | | |  | |
| If yes, how many? | | | | | | | | | | | |  | | | | |
| Part B The information gathered in this section relates to your core functions under the Food Act Food Act authorised officers | | | | | | | | | | | | | | | | | |
|  | What is the number of full time equivalent (FTE)[[1]](#footnote-1) Food Act authorised officers? | | | | | | | | | | | | | | |  | |
|  | What is the number of FTE1 persons that assist with the discharge of duties of Food Act authorised officers?2 | | | | | | | | | | | | | | |  | |
|  | What is the total number of FTE Meat Inspectors[[2]](#footnote-2)? | | | | | | | | | | | | | | |  | |
|  | What are the qualifications of Food Act authorised officers (please specify the number of authorised officers with the following qualifications)[[3]](#footnote-3) | | | | | | | | | | | | | | | | |
| Environmental Health degree | | | | | |  | | Audit competencies | | | | | | |  | |
| Other (number) |  | | (please specify other qualifications) | | | | | | |  | | | | | | |
|  | Has the enforcement agency experienced recruiting difficulties during the reporting period? | | | | | | | | | | | | | Yes  No | |  | |
| Registration and assessment of food businesses | | | | | | | | | | | | | | | | | |
|  | What is the total number of food businesses in the enforcement agency’s jurisdiction[[4]](#footnote-4)? | | | | | | | | | | | | | | |  | |
|  | How many onsite assessments[[5]](#footnote-5) were conducted during this reporting period? | | | | | | | | | | | | | | |  | |
|  | What is the number of food businesses by risk rating? | | | | | | | | | | | | | | | | |
| High | |  | | Medium | | | | |  | | Low | | |  | | |
| Very low/exempt | |  | | Not determined | | | | |  | | Other | | |  | | |
|  | What is the number of food businesses by principal type of activity? | | | | | | | | | | | | | | | | |
| Manufacturer/processor | | | | | |  | | Hotel/motel/guesthouse | | | | | | | | |  |
| Retailer | | | | | |  | | Pub/tavern | | | | | | | | |  |
| Food service | | | | | |  | | Canteen/kitchen | | | | | | | | |  |
| Distributor | | | | | |  | | Hospital/nursing home | | | | | | | | |  |
| Importer | | | | | |  | | Childcare centre | | | | | | | | |  |
| Packer | | | | | |  | | Home delivery | | | | | | | | |  |
| Storage | | | | | |  | | Mobile food operator | | | | | | | | |  |
| Transport | | | | | |  | | Market Stall | | | | | | | | |  |
| Restaurant/café | | | | | |  | | Charitable/community organisation | | | | | | | | |  |
| Snack bar/takeaway | | | | | |  | | Temporary food premises | | | | | | | | |  |
| Caterer | | | | | |  | | Primary processor5 | | | | | | | | |  |
| Meals-on-wheels | | | | | |  | | Not determined | | | | | | | | |  |
| Primary producer[[6]](#footnote-6) | | | | | |  | |  | | | | | | | | |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Food Act compliance and enforcement activities | | | | | | | | | | | | | | |
|  | Does the enforcement agency have a compliance and enforcement policy in place? | | | | | | | | | | | Yes  No | | | |  | | | |
|  | Number of prosecutions instigated | | | | |  | number of successful | | | | | | | | |  | | | |
| 1. 0 | Number of seizures performed | | | | | | |  | | | | | | | | | | | |
|  | Number of improvement notices served | | | | | | |  | | | | | | | | | | | |
|  | Number of infringement notices served | | | | | | |  | | | | | | | | | | | |
| Number: paid | | |  | referred to court | | | |  | | withdrawn | | | | |  | | | |
|  | Number of prohibition orders served | | | | | | |  | | | | | | | | | | | |
| Regulatory food safety auditing | | | | | | | | | | | | | | | | | | | |
|  | | What is the total number of food businesses captured under Standard 3.3.1? | | | | | | | | | | | | | | |  | | |
|  | | In relation to the response to question 19, what is the total number of food safety programs that have been verified as of 30 June 2017?[[7]](#footnote-7) | | | | | | | | | | | | | | |  | | |
|  | | In relation to the response to question 20, how many of these businesses have had at least their first regulatory food safety audit as of 30 June 2017?[[8]](#footnote-8) | | | | | | | | | | | | | | |  | | |
|  | | How many regulatory food safety audits were conducted between 1 July 2016 and 30 June 2017? | | | | | | | | | | | | | | |  | | |
|  | | How many regulatory food safety audits lead to compliance and enforcement action between 1 July 2016 and 30 June 2017? | | | | | | | | | | | | | | |  | | |
| Primary Production and Processing (PPP) Standards | | | | | | | | | | | | |
|  | | | | | | | | | | Eggs | | | Poultry | | | | | | Sprouts | |
|  | | What is the total number of food businesses captured under Standard 4.2.2 (Poultry), Standard 4.2.5 (Eggs) and Standard 4.2.6 (Seed sprouts)? | | | | | | | |  | | |  | | | | | |  | |
|  | | How many of these are registered? | | | | | | | |  | | |  | | | | | |  | |
|  | | How many assessments have been conducted in relation to the PPP Standards[[9]](#footnote-9)? | | | | | | | |  | | |  | | | | | |  | |
|  | | How many food safety management statements have been recognised in relation to the PPP Standards? | | | | | | | |  | | |  | | | | | |  | |
| **Part C** | | | The Food Act has given enforcement agencies greater autonomy to implement food related public health initiatives in addition to their core Food Act functions. This section provides you with the opportunity to share these initiatives and to suggest future policy considerations. | | | | | | | | | |
|  | Does the enforcement agency provide food safety education or training? | | | | | | | | | | | | | Yes  No | | | |  | | |
| If yes please specify: | | | | | | | | | | | | | | | | | | | |
|  | Key highlights of the last 12 months In addition to any highlights related to Food Act functions, please provide details of any food safety or nutrition related public health initiatives you have implemented, for example food business recognition programs, project with subsectors of the community, point of sale nutrition information or surveys you have undertaken. | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |

Signed declaration by enforcement agency

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Enforcement Agency: | |  | | |
| Authorised by enforcement agency Chief Executive Officer: | |  | | |
| Signature: |  | | Date: |  |

**This report should be submitted online by 31 August 2017 https://consultation.health.wa.gov.au/environmental-health-directorate/82eac812**

1. An authorised officer working one day a week is considered to be 0.2FTE. [↑](#footnote-ref-1)
2. An authorised officer for the purposes of the requirements of Regulation 21 of the Food Regulations 2009, ‘Inspection of animals and carcases at abattoirs’, for the inspection of sheep, cattle and pigs [↑](#footnote-ref-2)
3. The response to this question should be in line with the guidelines on the appointment of authorised officers issued by the CEO of the Department of Health which can be viewed at <http://ww2.health.wa.gov.au/Articles/A_E/CEO-approved-documents-on-food-businesses> [↑](#footnote-ref-3)
4. Include all food businesses that are registered with the enforcement agency and those exempt from registration (notified only). Do not include temporary and mobile food businesses from other jurisdictions. [↑](#footnote-ref-4)
5. The process of reviewing a food business onsite in order to confirm compliance with the Food Act, *Food Regulations 2009* (WA) or the Australia New Zealand Food Standards Code. [↑](#footnote-ref-5)
6. Primary producers and processor that are captured under Chapter 4 of the Food Standards Code [↑](#footnote-ref-6)
7. Leading to the setting of priority classification and audit frequency as per Food Act Section 100 [↑](#footnote-ref-7)
8. Since commencement of Part 8 of the Food Act on 23 October 2010 [↑](#footnote-ref-8)
9. The fact sheet on Standard 4.2.5 can be viewed at <http://ww2.health.wa.gov.au/Articles/S_T/Standard-4,-d-,2,-d-,5-Primary-production-and-processing-standard-for-eggs-and-egg-product> [↑](#footnote-ref-9)