



Food Act 2008 and Public Health Act 2016 Reporting

Information from Local Government Authorities (LGA) on the performance of functions under the *Food Act 2008* (Food Act) and the *Public Health Act 2016* (PH Act)

1.	Local Government Authority:	
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This form is provided to assist you in collating information. The report must be submitted to the Department of Health online at <https://consultation.health.wa.gov.au> by 31 August 2018.

Part A The information gathered in this section relates to your functions under the PH Act

Public Health Act authorised officers

2.	What is the number of full time equivalent (FTE) ¹ PH Act authorised officers working in your LGA?	
3.	What is the number of FTE ¹ persons that assist authorised officers with their duties in your LGA?	
4.	Has your LGA experienced difficulties recruiting appropriately qualified persons to be designated as authorised officers under the PH Act during the reporting period?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Has your LGA had any authorised officers return their certificate of authority (i.e. cease to be authorised officers) during the reporting period?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes, how many?	

Part B The information gathered in this section relates to your core functions under the Food Act

Food Act authorised officers²

6.	What is the number of FTE ¹ Food Act authorised officers?	
7.	What is the number of FTE ¹ persons that assist with the discharge of duties of Food Act authorised officers?	
8.	What is the number of FTE ¹ Meat Inspectors?	
9.	What are the qualifications of Food Act authorised officers (please specify the number of authorised officers with the following qualifications)	
	Environmental Health degree	
	Audit competencies	
	Other (number)	(please specify other qualifications)
10.	Has the enforcement agency experienced recruiting difficulties during the reporting period?	Yes <input type="checkbox"/> No <input type="checkbox"/>

¹ An authorised officer working one day a week is considered to be 0.2FTE.

² The response to these questions should be in line with the guidelines on the appointment of authorised officers issued by the CEO of the Department of Health which can be viewed at http://ww2.health.wa.gov.au/Articles/A_E/CEO-approved-documents-on-food-businesses

Registration and assessment of food businesses

11.	What is the total number of food businesses in the enforcement agency's jurisdiction ³ ?					
12.	How many onsite assessments ⁴ were conducted during this reporting period?					
13.	What is the number of food businesses by risk rating?					
	High		Medium		Low	
	Very low/exempt		Not determined		Other	
14.	What is the number of food businesses by principal type of activity?					
	Manufacturer/processor		Hotel/motel/guesthouse			
	Retailer		Pub/tavern			
	Food service		Canteen/kitchen			
	Distributor		Hospital/nursing home			
	Importer		Childcare centre			
	Packer		Home delivery			
	Storage		Mobile food operator			
	Transport		Market Stall			
	Restaurant/café		Charitable/community organisation			
	Snack bar/takeaway		Temporary food premises			
	Caterer		Primary processor ⁵			
	Meals-on-wheels		Not determined			
	Primary producer ⁵					

Food Act compliance and enforcement activities

15.	Does the enforcement agency have a compliance and enforcement policy in place?		Yes	<input type="checkbox"/>
			No	<input type="checkbox"/>
16.	Number of prosecutions instigated		of which: number successful	
	of which: number unsuccessful		of which: number ongoing	
17.	Number of seizures performed			

³ Include all food businesses that are registered with the enforcement agency and those exempt from registration (notified only). Do not include temporary and mobile food businesses from other jurisdictions.

⁴ The process of reviewing a food business onsite in order to confirm compliance with the Food Act, Food Regulations 2009 (WA) or the Australia New Zealand Food Standards Code.

⁵ Primary producers and processor that are captured under Chapter 4 of the Food Standards Code.

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18.	Number of improvement notices served		of which: number complied with	
	of which: number not complied with		of which: number ongoing	
19.	Number of infringement notices served		of which: number paid	
	of which: number referred to court		of which: number withdrawn	
	of which: number ongoing			
20.	Number of prohibition orders served		of which: number complied with	
	of which: number not complied with		of which: number referred to SAT ⁶	
	of which: number ongoing			

Regulatory food safety auditing

21.	What is the total number of food businesses captured under Standard 3.3.1?	
22.	In relation to the response to question 21, what is the total number of food safety programs that have been verified as of 30 June 2018? ^{7,8}	
23.	In relation to the response to question 22, how many of these businesses have had at least their first regulatory food safety audit as of 30 June 2018? ⁸	
24.	How many regulatory food safety audits were conducted between 1 July 2017 and 30 June 2018?	
25.	How many regulatory food safety audits lead to compliance and enforcement action between 1 July 2017 and 30 June 2018?	

Primary Production and Processing (PPP) Standards⁹

		Eggs	Poultry	Sprouts
26.	What is the total number of food businesses captured under Standard 4.2.2 (Poultry), Standard 4.2.5 (Eggs) and Standard 4.2.6 (Seed sprouts)?			
27.	How many of these are registered?			

⁶ State Administrative Tribunal (SAT)

⁷ Leading to the setting of priority classification and audit frequency as per Food Act Section 100

⁸ Since commencement of Part 8 of the Food Act on 23 October 2010

⁹ For further information a fact sheet on the primary production and processing standards for eggs, poultry and sprouts can be viewed at http://ww2.health.wa.gov.au/Articles/N_R/Primary-production-and-processing-standard-for-eggs-poultry-and-sprouts

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28.	How many assessments have been conducted in relation to the PPP Standards?			
29.	How many food safety management statements have been approved or recognised in relation to the PPP Standards?			

Part C

The Food Act has given enforcement agencies greater autonomy to implement food related public health initiatives in addition to their core Food Act functions. This section provides you with the opportunity to share these initiatives and to suggest future policy considerations.

30.	Does the enforcement agency provide food safety education or training?	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
	If yes please specify:		
31.	Key highlights of the last 12 months		

Signed declaration by enforcement agency

Enforcement Agency:			
Authorised by enforcement agency Chief Executive Officer:			
Signature:		Date:	

This report must be submitted online at <https://consultation.health.wa.gov.au> by 31 August 2018

For enquiries regarding the online form please contact the Department of Health on (08) 9388 4999 or email foodunit@health.wa.gov.au

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