



Food Act 2008 and Public Health Act 2016 Reporting Form

Information from Local Government (LG) on the performance of functions under the *Food Act 2008* (Food Act) and the *Public Health Act 2016* (PH Act) for the period 1 July 2025 to 30 June 2026

Please note the following:

- This form is provided to assist you in collating your responses, please do not submit this form to the Department of Health.
- Your report must be submitted to the Department of Health [online](#) by **31 August 2026**.
- When collating this information please refer to the Guideline on Food Act 2008 and Public Health Act 2016 Enforcement Agency Reporting on the [Department of Health website](#)

If you have any questions:

- for Part A questions 2-5 - *Public Health Act 2016* reporting queries, contact the System Performance Team on (08) 9222 2000 or email EHD.CustomerService@health.wa.gov.au
- for Parts B and C - *Food Act 2008* reporting queries, contact the Food Team on (08) 9222 2000 or email foodsafety@health.wa.gov.au

1	What is your LG name?	
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Part A The information gathered in this section relates to your functions under the PH Act

Public Health Act authorised officers						
2	How many full-time equivalent (FTE) PH Act authorised officers worked in your LG?					
3	Have you published a local public health plan consistent with the State Public Health Plan 2025-2030, in accordance with Part 5 of the <i>Public Health Act 2016</i> (PH Act)?	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Yes</td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">No</td> <td></td> </tr> </table>	Yes		No	
Yes						
No						
4	<p>Is the plan compliant with the legislative requirements of the PH Act?</p> <p>Compliance with legislative requirements includes:</p> <ul style="list-style-type: none"> • identification of the public needs of the local district; • an examination of data relating to health status and health determinants; • objectives and policy priorities for <ul style="list-style-type: none"> ○ the promotion, improvement and protection of public health ○ the development and delivery of public health services • information on how the local government proposes to work with the Chief Health Officer and other bodies undertaking public health initiatives to achieve the objectives and policy priorities; 	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Fully</td> <td style="width: 20px;"></td> </tr> <tr> <td style="text-align: center;">Partially</td> <td></td> </tr> </table>	Fully		Partially	
Fully						
Partially						

	<ul style="list-style-type: none"> a strategic framework for the identification, evaluation and management of public health risks; a report on the performance by the local government of its functions; <p>a process to review the plan each year and replace the plan at the end of the period of 5 years.</p>		
5	<p>How far progressed is the Plan?</p> <p>Please provide an estimated timeframe for the publication of a local plan consistent with the PH Act.</p>		

Part B The information gathered in this section relates to your core functions under the Food Act

Food Act authorised officers								
6	How many FTE Food Act authorised officers did the council have for the reporting period?							
7	Of these reported in Question 6, how many were:							
	a. Food Act authorised officers employed by the enforcement agency?							
	b. Persons appointed to assist with the discharge of duties of Food Act?							
	c. Authorised external contractors to perform duties under the Act?							
8	<p>If you had Food Act authorised officers who are not Environmental Health officers, what were their primary qualifications?</p> <p>All EHOs Non-EHO qualifications</p> <p>If non-EHO qualification, specify type and number of each</p>							
Food businesses								
9	What is the total number of food businesses in the enforcement agency's jurisdiction? (for the reporting period)							
10	How many food businesses were assessed at the frequency determined by the enforcement agency?							
11	How many routine food safety assessments were conducted?							
12	What is the number of food businesses by risk rating? (for the reporting period)							
	High		Medium		Low		Very low/exempt	
	Not determined/other risk categories are used							

13	How many food businesses considered allergen management as part of their food operations? Only a few around a quarter around half nearly all	
14	What is the number of Food businesses captured by standard 3.2.2A? Category 1 - Category 2 -	
15	How many of these food businesses captured by standard 3.2.2A have appointed a Food Safety Supervisor?	
Food Act compliance and enforcement activities		
16	Number of prosecutions instigated	
17	Number of successful prosecutions	
18	Number of improvement notices served	
19	Number of infringement notices served	
20	Number of prohibition orders served	
21	Number of seizures performed	
22	Number of re-inspections	
23	Number of food complaints investigated	

Part C The information gathered in this section relates to a focus area for the reporting period

Regulatory food safety auditing		
24	What is the total number of food businesses captured under Standard 3.3.1? (for the reporting period)	
25	Does your LG conduct routine inspections of these premises in addition to reviewing regulatory food safety auditor reports? Yes No	
26	How many of these food businesses have a verified food safety program?	
27	How many of these food businesses are undergoing regulatory food safety auditing?	
28	How many food businesses were not audited at their required frequency?	
29	How many regulatory food safety audits led to compliance and enforcement action during the reporting year?	

		Seafood primary producer/ processor (other than bivalve molluscs) (Standard 4.2.1)	Poultry producer (Standard 4.2.2)	Poultry processor (Standard 4.2.2)	Meat producer/ processor (Australian Standards related to meat and Standard 4.2.3)	Dairy primary producer/ processor (Standard 4.2.4)	Egg producer/ processor (Standard 4.2.5)	Seed sprout producer/ processor (Standard 4.2.6)	Berries producer / processor (Standard 4.2.7)	Leafy vegetable producer / processor (Standard 4.2.8)	Melon producer / processor (Standard 4.2.9)	Food business that serves food to vulnerable populations (Standard 3.3.1)
30	How many food businesses are captured by the Standard/s?					(Department of Health only)						
31	How many of these food businesses are registered?					(Department of Health only)						
32	How many of these food businesses have a food safety program/ management system/ statement/ approved arrangement that has been verified or approved or recognised?	(bivalve molluscs - Department of Health only, not applicable to Division 2 general seafood safety requirements)				(Department of Health only)						
33	How many of these food businesses were assessed/inspected by authorised officers during the reporting period?					(Department of Health only)						

34	Is there any other feedback that you would like to provide?

Signed declaration by enforcement agency

Enforcement Agency:			
Authorised by enforcement agency Chief Executive Officer:			
Signature:		Date:	

This report must be submitted [online](#) by 31 August 2026

This document can be made available in alternative formats on request for a person with a disability.

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