



The WELL Collaborative Clinical Advisors Group Charter

Name

The group shall be known as The Weight Education and Lifestyle Leadership (WELL) Collaborative Clinical Advisors Group.

Purpose

The purpose of The WELL Collaborative Clinical Advisors Group is to provide specialist advice to The WELL Collaborative Steering Committee and Leadership Group on:

- content and documents containing clinical and specialist information developed by The WELL Collaborative identified for potential publication on the WELL Collaborative online platform.
- content and documents (reports, articles, guidelines) and program and services offerings containing clinical information developed by other agencies and organisations identified for potential publication on The WELL Collaborative website.

Guiding principles

The Clinical Advisors group is guided by the purpose, belief, and values of The WELL Collaborative.

Purpose

We are informed by lived experiences, clinical expertise, and research evidence to create opportunities for dialogue about overweight and obesity and take action to positively impact the lives of people living with overweight and obesity, and to activate the WA Healthy Weight Action Plan Vision of “a community that supports maintaining a healthy life”.

Belief

We believe that every person navigating overweight and obesity deserves to be heard and should be equipped with both the science and understanding they need to make their way.

Values

Wise

We not only have the knowledge necessary to educate on the challenges of overweight and obesity, but also the wisdom to know how to have the conversation.

Understanding

We acknowledge and make space for the myriad experiences people have with overweight and obesity, and offer resources without judgement.

Accommodating

We hold space for the variety of perspectives people bring to the table and seek commonality between divergent perspectives.

Undaunted

We recognise the challenges of overweight and obesity and are up to the task, knowing that the future of the space will only become more complex.

The WAHWAP critical building blocks will also form the core guiding principles for this group:

- Culture and leadership
- Action at all levels
- Collective action
- Engagement and partnerships
- Building trust
- Shared aspiration
- Strategic learning and systems thinking
- Share measures and transparency
- Adaptable governance
- Funding and investment

Functions and Responsibilities

Commitment

Clinical Advisors commit to providing unbiased clinical and specialist advice based on their understanding of the most up to date research and practice.

Facilitator

The group's Facilitator role will be shared between the members of the WELL Collaborative Steering Committee on a rotating basis. The Facilitator will support discussions and decision making in meetings while cultivating a focus on equity.

Membership

Members of the Clinical Advisors will be via expression of interest with specific effort to target health professionals in the following areas:

- Allied Health (Dietetics etc.)
- Bariatric services
- Cardiovascular
- Community nursing
- Endocrinology
- General practice
- Health promotion and population health
- Mental Health
- Musculoskeletal
- Paediatric weight management
- Renal

All members of the Clinical Advisors participate as individual experts in their respective fields but should endeavour to provide well rounded advice that considers multiple perspectives of a situation and not solely opinion.

Structure and membership of the group will be reviewed annually to ensure it continues to be fit for purpose.

Secretariat

Secretariat support will be provided by Health Networks Unit. The secretariat will be responsible for:

- Maintaining membership and communications
- Collating items for Clinical Advisors review including coordination of feedback
- Liaising with the Facilitator and WELL Collaborative Steering Committee and Leadership Group as required

Operating Procedures *(will be confirmed with group members)*

Communication

The group will meet virtually three times per year, with each Partner Organisation (Department of Health, WAPHA, and HCC) taking responsibility to facilitate one session a year. Meeting frequency can be adjusted as needed to suit the level of content for review and consideration. Additional ad hoc work via email might be required for time critical feedback.

Decisions

Where clinical advice is general in nature and not the remit of one specialty, consensus will be used to make decisions. Where specific specialist advice is required, those subject matter experts shall determine the final decision.

Conflict of Interest

A member of the Clinical Advisors who has duties or interests in conflict with their duties or interests on the Clinical Advisors, whether direct, indirect, financial, material or otherwise, must declare a possible conflict of interest to the Facilitator.

The member shall withdraw from the Clinical Advisors for the duration of the deliberation in question, prior to any discussions or decisions on the matter being taken unless the Clinical Advisors determines the conflict is trivial or unlikely.

Confidentiality

The proceedings and records of the Clinical Advisors are confidential to members and are only to be used for authorised work-related purposes. The disclosure of any information obtained during the group's work will only be permitted upon discussion between and the agreement of Clinical Advisors Group.

Adoption and Amendments

This charter shall be reviewed annually by the group and any changes shall be approved by the members.

Version	Date	Nature of change(s)
0.1	01/04/2022	First draft
0.2	15/07/2022	Second draft
1.0	25/08/2022	Final

Appendix 1: WELL Collaborative Governance Structure

The WELL Collaborative

